

January 10, 2006  
Regular Session  
Bonifay, Florida

The Holmes County Board of Commissioners met in a Regular Session on the above date with the following members present: Commissioner Jim King, Commissioner Raymon Thomas, Commissioner Harold Smith, Commissioner Phillip Music and Commissioner Earl Stafford, Chairman of the Board.

Jennifer Neitsch, Deputy Clerk, was present and kept the minutes.

Gerald Holley, Attorney, was present.

Wendall Dinkins led the prayer and pledge.

The minutes for Special Sessions December 9, 22, 2005, and the Regular Session December 13, 2005 were brought before the Board. Commissioner Music offered a motion to approve the minutes with Commissioner Smith offering a second. The motion passed unanimously.

The Board reviewed the wheel loader financing proposals. Commissioner King offered a motion to use First Continental Leasing. The quotes were as follows:

- First Continental – 4.10%
- Regions Bank - 4.32%
- Sun Trust Leasing Corporation – 5.15%
- Leasing 2 – 5.25%

Commissioner Music offered a second. The motion passed unanimously.

(Proposals)

The Board reviewed a SHIP Release of Lien for Martin Trammell. Commissioner King offered a motion approving the release with Commissioner Smith offering a second. The motion passed unanimously.

(Release of Lien)

The Board reviewed a letter from Holmes Creek Soil and Water Conservation District stating they had selected Roger Crutchfield to fill the position of Agricultural Water Quality Specialist at a starting salary of \$28,500. Commissioner Thomas offered a motion to make the position effective with Commissioner Smith offering a second. The motion passed unanimously.

(Letter)

The Board reviewed an agreement from the Bank of Bonifay for payroll Direct Deposit services. Attorney Gerald Holley stated he saw no problem with the agreement. Commissioner Thomas offered a motion to approve with Commissioner Music offering a second. The motion passed unanimously.

## (Agreement)

The Board reviewed a travel request to the FEPA Annual Conference for Tiffany Majors and Wanda Stafford. Commissioner Thomas inquired about the late fee that had to be paid. Commissioner Stafford stated Mrs. Stafford would have an answer for him. Commissioner King offered a motion to approve the request with Commissioner Smith offering a second. The motion passed unanimously.

Amy Loflin, Project Management Specialist, stated in order to use USDA funds to purchase the First Response Vehicle for Holmes County EMS, it would be necessary for the Board to receive citizen's input on the project and subsequently approve the use of any surplus funds from the original grant received from the USDA. The original request to the USDA was to assist in funding the purchase of a new ambulance and a remount of an older vehicle. Commissioner King offered a motion to approve the use of the surplus funds to purchase a First Response Vehicle. Commissioner Smith offered a second. Commissioner Thomas voted "no" with Commissioners King, Smith, Music & Stafford voting "yes".

Wilburn Baker, EMS Director, presented the Board with Resolution 06-02 for a Department of Health EMS Grant in the amount of \$4,957.26. The funds are to be used to outfit a new First Response Vehicle with necessary lifesaving equipment. Commissioner Smith offered a motion to approve with Commissioner Music offering a second. The vote passed unanimously.

## (Resolution 06-02)

The Board reviewed bids for the Generator/Repeater Tower. The bids were as follows:

- Buck's Electrical \$6000
- Hasty Power Systems \$5860 (warranty included).

Commissioner Thomas offered a motion to table the discussion until the bids could be clarified and Commissioner Music offered a second. The motion was passed unanimously.

The Board reviewed bids for additional rock to stabilize county roads impacted by Hurricane Ivan and just recently approved by FEMA. Also included in the Bid Notice was rock to repair/mitigate springs on roads impacted by Hurricane Ivan.

The bids were as follows:

- Couch \$23.95 per ton on #57, #67, and #3.
- Mitchell bid \$27.00 on #57 and \$27.50 on #67.

Commissioner Thomas asked Amy Loflin, Project Management Specialist, if they were ready to order the rock. Ms. Loflin stated yes, and that there was a provision in the Bid Notice to have the quantities delivered within 6 months. Commissioner King stated we might get a lower rate if we picked up the rock ourselves and was also concerned about the large quantities to be delivered. Commissioner Stafford asked if we were set to a certain tonnage for the bid award. Ms. Loflin responded that the bid

was advertised for a range of 15 to 33 tons in the event the County made the decision to haul a portion of it themselves. Commissioner King stated we are currently paying \$22.87 per ton. Commissioner Music made a motion to award to the lowest bidder. Commissioner Smith offered a second. Commissioner Thomas requested that Ms. Loflin check with local vendors for prices on the #57 rock and also for truck lease prices if any district might consider hauling a portion of the FEMA approved rock using county labor. The Board agreed that after reviewing the samples of #57 crushed stone and #67 river rock, they would continue with the policy of stabilizing county road surfaces with 3-4 inches of #57 crushed stone.

The Board discussed the CDBG Engineering/Architectural Proposals. Commissioner Smith stated some engineering firms were upset that it was only advertised in the Panama City News Herald and not locally. Grants consultant Bob Jones, Jones-Phillips & Associates, responded that in a former meeting he had told the Board there was a requirement to advertise in a newspaper with a circulation the size of the Panama City News Herald. Commissioner Smith offered a motion to re-advertise for engineering services in both papers, to send bid packets to firms on a bid list, & to send back the proposals already received for any updates. Commissioner Music offered a second. Commissioner King stated it was not good business to re-advertise due to a phone call from someone that is upset and missed the advertised deadline. He also stated the county engineering firm helped prepare the assessment for the application. Bob Jones, Jones-Phillips & Associates, stated Hatch Mott did help but no commitment was made. Commissioner Thomas stated that it would be unethical to re-advertise and that each commissioner had already reviewed the two proposals received by the deadline and had submitted their rankings for review. Commissioner King and Commissioner Thomas voted "no" to re-advertise, Commissioner Smith, Commissioner Music and Commissioner Stafford voted "yes". The motion passed.

The Board reviewed the ranking sheets for CDBG grant administration services. The following companies submitted proposals:

- Jones-Phillips & Associates, Inc.
- Fred Fox Enterprises, Inc.

Commissioner King made a motion to go with Bob Jones of Jones-Phillips & Associates, Inc. Commissioner Smith offered a second. The vote passed unanimously.

Amy Loflin, Project Management Specialist, gave an update on the agreement for the Florida Forever Grant that would make improvements on Roping Pen Road. She presented an agreement to be authorized by the Board to have Three Rivers Resource Conservation and Development Council coordinate the construction and aid the County in administration of the project. Commissioner King made a motion to approve and Commissioner Smith offered a second. The motion passed unanimously. Commissioner King stated he had requested Cathy Britton to write a letter to the State Corrections Department for help in re-building the bridge on Roping Pen Road.

The Board discussed the 911 cash flow. Commissioner King made a motion to transfer enough money for payroll and revisit at the next meeting with accurate figures. Commissioner Smith offered a second. The vote passed unanimously.

Commissioner Stafford read the Hazardous Materials Awareness Week Resolution. Commissioner King made a motion to approve with Commissioner Music offering a second. The vote was passed unanimously.

(Resolution 06-01)

Tom Jenkins asked the Board about a survey done for Charlie Hall. He stated that Charlie's home possibly encroaches on the set back lines. County regulations call for 10% frontage and a variance would be needed for a couple of feet to correct the problem. Mr. Jenkins stated this is done in Walton County regularly. Mr. Jenkins will bring more information to the next Board Meeting.

The Board discussed a letter from the Planning Commission recommending a land use change on Willoughby Drive for Susan Sheidler and Jamie Sandusky. The change would be from Agricultural to Commercial to comply with the Mobile Home Park Ordinance. Commissioner King requested more information due to that area being wetlands. Commissioner King offered a motion to table the discussion until further information could be obtained. Commissioner Smith offered a second. The motion passed unanimously.

(Letter)

The Board discussed a letter from the Planning Commission recommending a land use change on Hwy 177-A for Sandra and Wayne Miller. The change would be from Rural Residential to Commercial for the purpose of opening a beauty shop. Commissioner Smith offered a motion to approve with Commissioner Music offering a second. The motion passed unanimously.

(Letter)

The Board discussed sending a letter of support for construction of the new Doctor's Memorial Hospital. Commissioner Smith offered a motion to approve with Commissioner Music offering a second. The vote was passed unanimously.

(Letter)

The Board discussed a letter from Attorney Gerald Holley stating that County Ordinance 05-02, pertaining to the Mobile Home Parks, does not comply with the County's Comprehensive Plan. To amend the plan, West Florida Regional Planning Council needs to be contacted to meet with Attorney Holley. Commissioner Thomas offered a motion to approve the meeting with Commissioner King offering a second. Commissioner Thomas withdrew his motion for more discussion. Commissioner King

withdrew his second. Commissioner Thomas made a motion to advertise for a hearing to consider repealing ordinance 05-02. Commissioner King offered a second. The vote was passed unanimously.

(Letter)

(Ordinance 05-02)

The Board discussed the trailers that were parked on Griffin Circle and have not been moved. Attorney Holley stated that he had sent a letter but found the property was now owned by someone else. The Board agreed for him to do a search and find out who owns the property and to discuss at the next Board Meeting.

Commissioner Thomas stated there was heavy mud debris on the Road Department's heavy equipment. He requested that all equipment be pressure washed once every two weeks to reduce the need for repairs.

Commissioner Thomas asked for all Road Foremen to sign fuel sheets to be able to track where the fuel is going.

Commissioner Thomas discussed an upcoming Opportunity Florida Meeting to be held in Bristol on January 11, 2005. He stated a Mega Industrial Park was being built in Jackson County and that they are steering people to that area. He stated that Holmes County needed representation at this meeting. He asked if any other Commissioners could attend the meeting with him.

Commissioner Thomas discussed a gas tax levy up to \$.05 per gallon that previously was not approved. He stated these funds could have been used to repair the bridge on 179. John Seiben of Hatch Mott MacDonald gave the Board an update on the CR 179 Bridge. He stated the bridge had moved approximately 9 inches and dropped 1 inch. Commissioner King stated FEMA had purchased all the surrounding property and inquired if they could assist in repairs. Amy Loflin stated the repairs had to be due to a natural disaster and documented, therefore FEMA could be of no assistance in the repairs. Commissioner Thomas stated we need to inspect all bridges and check seals once every 2-3 weeks. Commissioner Stafford will meet with Cody Taylor, Clerk, to discuss this further.

John Hagans, Special Project Coordinator gave an update on the New Hope Volunteer Fire Department Project. He stated that they should be finished in approximately 2-2 1/2 months.

Amy Loflin, Project Management Specialist, stated the engineer had completed design plans and requested to advertise for bids for the resurfacing of CR 160. Commissioner King offered a motion to approve. Commissioner Smith offered a second. The vote was approved unanimously.

Amy Loflin, Project Management Specialist, stated the FEMA buyout home that Jason Harris had purchased was removed satisfactorily and she was returning his \$5000 retainage. She also informed the Board that this program was now closed.

Amy Loflin, Project Management Specialist, requested Board approval for Ann Payne, Recycling Coordinator, to travel to a workshop in St. Augustine on January 23<sup>rd</sup>, 2006.

Commissioner King offered a motion to approve with Commissioner Smith offering a second. The vote was approved unanimously.

John Seiben of Hatch Mott MacDonald, reported that the bridge on 177A was complete and opened. He also stated the contractor for 10A and 173 has not responded to calls in the last two weeks and that he was considering driving to their office in Pensacola and notifying the bonding company.

Dick Badst stated that Flowing Well Road has been graded twice in 28 hours. Commissioner Stafford stated this was done by two different drivers.

Lester McCrackin stated the Mobile Home Park Ordinance was not effective and not in compliance with the comprehensive plan. Commissioner Stafford stated he could contact Jerry Wright from the Planning Commission for further information.

Cathy Britton stated the cold patch that was last ordered held much better than the less expensive cold patch. Commissioner Thomas stated it was much costlier than the cold patch previously used.

There being no further business, Commissioner King offered a motion to adjourn with Commissioner Music offering a second. The motion passed unanimously.

